



ACE IN COACHING

www.747cg.com



21 Cocasset St. Suite #0, Foxboro, MA 02035
Phone: (774) 215-0471 | Fax: (774) 215-5117
Cell: (774) 225-8490 | Toll Free: (844) 747-2477
info@747cg.com | www.747cg.com

ACE IN COACHING
ALTERATIO AMBASSADOR TIER 1
 Front line employees

Sub Program

- HIGH-IMPACT FEEDBACK AND LISTENING
- Workplace Violence Prevention
- Behavioral Interviewing

PRIMARY COMPETENCIES DEVELOPED

- Communication
- Continuous Learning
- Mandate
- Interviewing skills
- Assessment

Program number of Hours

24

Program number of days

3

About the program

In this course, individual performers learn how to effectively deliver both positive and developmental feedback. They also learn how to be receptive to feedback and to listen to accurately understand the speaker's intended message. In the workplace, these skills help them to optimize and sustain their own and their coworkers' performance.

The upheaval caused by 9-11, uncertainty in the marketplace, wars that don't seem to end, terrorism, business malfeasances, instant uncertainty, constant change, greater emphasis on speed and the pressure to do more work with fewer people, has greatly increased your employees' level of stress, tension, and frustration. The fact that some employees lack the emotional skills or temperament to manage this pressure has resulted in a sharp increase in workplace violence – acts, threats, bullying, anger, sabotage, and absenteeism.

This increased potential for confrontation has placed new demands on supervisors, many of whom are unprepared to handle such demands. This course prepares you to identify symptoms and causes of workplace violence, and to take corrective actions. You learn the warning signs of potential violence and defuse anger and conflict.

Finding the right candidate for a job is a challenging process. The interview process involves more than just finding candidates to interview. Interviewing is an area where interviewers can unknowingly

tread dangerously and get themselves and their companies into hot water with inappropriate questions. Even if the questions asked are legal, they must be the right job related questions to

accurately and correctly assess the candidate. This workshop looks at the interviewing process from beginning to end. Participants learn to assess the job and determine the skills required to do the job. Then they learn to formulate the best questions and create a rating process to correctly assess the candidates' qualifications.

ACE IN COACHING
UBUNTU AMBASSADOR TIER 1

Front line employees

Sub Program

- NETWORKING FOR ENHANCED COLLABORATION
- MASTERING
- INTERACTION SKILLS

PRIMARY COMPETENCIES DEVELOPED

- Building Strategic Working Relationships
- Initiating Action
- Building Trust
- Communication
- Meeting Participation
- Contributing to Team Success
- Decision Making
- Contributing to Team Success
- Gaining Commitment
- Meeting Participation
- Aligning Performance for Success
- Accomplishment

Program number of Hours

32

Program number of days

4



About the program

This course will help learners increase personal and team value by teaching them to cultivate a network of associates they can contact for information, advice, and coaching. Learners identify what information and expertise they need, identify who can provide it, practice asking for help, and then learn techniques for maintaining strong working relationships.

This interactive course gives employees the skills to save meeting time, keep meetings moving forward efficiently, and commit to and follow through on post-meeting actions.

The velocity of work, the diversity of ideas and people, and the rapid flow of information make it increasingly difficult to get groups to agree and commit to action. This course focuses on the dynamics of group agreement, and the importance of having everyone's commitment. It teaches seven techniques for making clear, high-quality decisions that have the buy-in and commitment of every group member.

Leaders with high EQ have been shown to add as much as 127% more value to the bottom line of their organization than average leaders. Not compared to bad leaders—but compared to leaders with average EQ. In this highly interactive one day course, participants will learn the fundamentals of EQ in a powerful and high impact method. When they walk out of the course they will be able to start utilizing and practicing EQ in their work and personal lives. The days when intelligence was your ticket to success is gone.

Current research shows that IQ along with skills and knowledge make up only 20% of what you need for success. Emotional Intelligence (also known as Emotional Quotient) is the other 80%. Emotional intelligence, or EQ, is a concept that describes factors that set successful leaders apart from other leaders. EQ can be defined as those skills that people use to manage their own emotions wisely, to help them achieve their goals and to manage their interactions with others in ways that maximize the chances of influencing others constructively.



ACE IN COACHING

ALTERATIO AMBASSADOR TIER 2

Section Heads

Sub Program

- WORKING AS A HIGHPERFORMING TEAM
- OPTIMIZING TEAM PERFORMANCE
- PERFORM Team Effectiveness

PRIMARY COMPETENCIES DEVELOPED

- Contributing to Team Success
- Define the "team stage" of the development assessment
- Set team goals and the team value contract
- Communicate within teams
- Utilize creative problem solving and critical thinking skills
- Collaborate with the team
- Build trust within the team
- Manage team conflict
- Define essential team skills
- Building Strategic Work Relationships
- Collaboration

Program number of Hours

24

Program number of days

3

About the program

This course teaches employees how their team can transform itself into a top-performing unit that significantly enhances its impact on the organization. Participants learn the personal, interpersonal, and business advantages of working in teams.

This workshop will focus on creating an interactive learning environment for individuals who want to learn the importance of teamwork within an organization and develop their own team working skills. Team Effectiveness will use direct instruction, videotaped experiential activities and facilitated discussions to focus on the essential team skills of P.E.R.F.O.R.M. (Purpose, Empowerment, Relationship and Communication, Flexibility, Optimal Productivity, Recognition and Appreciation, Morale).



ACE IN COACHING UBUNTU AMBASSADOR TIER 2

Section Heads

Sub Program

- DELEGATING FOR RESULTS
- Delegation Dilemma
- Unleash the power within
- Finance for non Finance
- Financial Analysis and Budget Forecasting

PRIMARY COMPETENCIES DEVELOPED

- Delegating Responsibility
- Defy your own limitations.
- Personal growth and development,
- Stronger, more resourceful and more powerful person.
- Unleash the Power Within.
- Coaching
- Follow-Up
- Gaining Commitment
- The Basics of Accounting
- The Accounting Cycle
- The Balance Sheet
- The Income Statement
- The Statement of Cash Flow
- Cost Accounting
- Fixed Assets
- Budgeting

Program number of Hours

32

Program number of days

4



About the program

In this course, leaders overcome their hesitation to delegate by learning skills for successfully matching people, responsibility, and authority. This allows them to maximize involvement, productivity, motivation, and growth for individuals, groups, and the organization.

Unleash the Power Within is a live 3 ½ day event with Tony Robbins designed to help you unlock and unleash the forces inside that can help you break through any limit and create the quality of life you desire. Learn how you can surpass your own limitations to achieve your goals, improve the quality of your life and build lasting greatness.

Increasing profits and performance are two of the major responsibilities of every manager. This 2-day course will enable to communicate confidently using financial data and gain practical insights into the crucial financial measurements used by top management.

What will achieve

- The skill, confidence, and competence to master the numbers side of your business
- An understanding of how your decisions impact the bottom line
- The ability to focus clearly and concisely on critical financial indicators
- Better decision-making based on hard financial data

The know-how to improve your understanding and working relationship with your company's financial department.



ACE IN COACHING

UBUNTU CHANCELLOR TIER 3

VPs / CEOs

Sub Program

- Executive Presence

PRIMARY COMPETENCIES DEVELOPED

- Media presence
- Presenting with impact

Program number of Hours

16

Program number of days

2

About the program

This 2 day interactive workshop is for seasoned professionals who need a little more polish – whether running meetings, presenting to, or speaking with the executive level. Every day, we see experienced, smart, motivated professionals who are excellent at what they do, almost ready for promotion, but their communicating-up skills lack the professionalism and shine required to move up (and communicate up) within their organization.

ACE IN COACHING KEYSTONE LEADERSHIP (WOMEN) TIER 2

Section Heads (Female)

Sub Program

- Make Bold Choices as Women Leaders
- FEMALE ENTREPRENEURS DEVELOPMENT PROGRAM

PRIMARY COMPETENCIES DEVELOPED

- Decision making
- Provide world-class leadership and career development for Saudi females
- Help females cultivate an entrepreneurial mindset
- Focus on core business challenges fundamental for national workforce development
- Develop leaders who can make an impact within their organizations and beyond

Program number of Hours

16

Program number of days

2

About the program

Experts are constantly looking for a rational explanation of why gender inequalities still exist in business. Depending on the study du jour, some of the current explanations include women's inability to negotiate, women's lack of confidence, and women's unwillingness to compromise their ethical values for career success. What if there isn't a rational explanation? What if a major cause has to do with implicit biases which result in discriminatory behavior? Instead of focusing on acting "more like a man" – a strategy that has not worked in the past 30 years – we have a different solution. The key to moving up in your career is to get to the root cause of what is blocking your career. It starts with implicit biases.

The programs will be immersive and focus on interactive learning sessions designed to build talent and leadership best practices within the Kingdom.

Participants will leave the entrepreneurial program with new skills and knowledge to move their ideas forward whether it be for a start-up venture or a corporate entrepreneurship venture inside of a company. During the 4-day immersive program- participants will learn about innovation and entrepreneurial business practices from UC Berkeley's dynamic and forward-thinking faculty. We will teach them skills to create a culture that fosters knowledge and innovation in any size of organization.

The program on vocational skills will focus on business fundamentals plus a deep-dive into a specific subject matter.

We are committed to delivering a cutting-edge leadership development programs to emerging female entrepreneurs and business women in Saudi Arabia. Our program will equip female business professionals with skills and mindsets to help them shape the future of business and innovation in the Kingdom. Participants will be inspired to think beyond themselves, strengthen their entrepreneurial skills, enhance team collaboration and step out of their comfort zones to broaden their perspectives.



747
Consulting
group



21 Cocasset St. Suite #0, Foxboro, MA 02035

Phone: (774) 215-0471

Fax: (774) 215-5117

Cell: (774) 225-8490

Toll Free: (844) 747-2477

info@747cg.com

www.747cg.com

www.747cg.com